

Privacy Policy pursuant to art. 13 GDPR (25 May 2018)

We are pleased that you wish to become a member of the British Chamber of Commerce Germany e.V. Below we inform you pursuant to art. 12, 13 and 21 of the General Data Protection Regulation (GDPR) about the handling of your personal data with regard to the membership.

Personal data are individual details about personal or factual circumstances of a specific or identifiable person. This includes information such as your real name, address, telephone number and date of birth.

I. Data Controller

Responsible Body according to GDPR:

British Chamber of Commerce in Germany e.V.
Andreas Meyer-Schwickerath
Friedrichstr. 140, 10117 Berlin
Tel.: +49 (0)30 206 70 80
Fax: +49 (0)30 206 70 829
E-Mail: info@bccg.de

II. Purposes and legal Bases of the Data Processing

1. Data Processing with regard to the Membership

As part of your membership, we process the personal data you provide for the administration of your membership and in particular for the following purposes:

- The collection of membership fees,
- the invitation to member events,
- the inclusion in a membership register in our yearbook,
- the publication of company name, place, homepage and industry on the website,
- publication of company name, city, homepage, contact person, additional information and industry for logged in members on the website.

The legal basis for this data processing is art. 6 para. 1 letter b) GDPR.

2. Data Processing with your Consent

While you are a member, we process personal data in individual cases with your express consent. We will then obtain separate consent from you in each case. In these cases, consent is always voluntary and can be revoked with effect for the future. Cases in which we could obtain your consent include in particular:

- The publication of the names of private members on the homepage,
- the publication of photos.

The legal basis is your consent in accordance with art. 6 para. 1 letter a) GDPR.

Patron: His Excellency the British Ambassador

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3. Data Processing based on our legitimate Interests

While you are a member, we process personal data in individual cases on the basis of our legitimate interest. Our legitimate interest is to enforce or defend our rights.

In these cases, data processing is based on the legal basis of art. 6 para. 1 letter f) GDPR.

III. Categories of Recipients

On principle, only our administrative staff will have access to your personal data. In addition, to the extent permitted or required by law, we will share your personal data with other recipients who provide services to us in connection with your membership. We limit the transfer of your personal data to what is necessary. In some cases, our service providers receive your personal data as contract processors and are then strictly bound by our instructions when handling your personal data. In some cases, the recipients act independently with your data, which we transmit to them.

Below we list the categories of recipients of your personal data:

- IT service provider for the administration of our IT systems,
- Payment service provider for the collection of membership fees.

IV. Transfer into Third Countries

We do not transfer your personal data to countries outside the EU or the EEA or to international organisations.

V. Duration of Storage

In principle, we store personal data for the duration of your membership.

In addition, we will store your personal data in order to use them as evidence if necessary until any legal claims arising from the relationship with you become statute-barred. The limitation period is generally between 12 and 36 months, but can also be up to 30 years.

Upon commencement of the limitation period, we delete your personal data, unless there is a legal obligation to store data, for example from the German Commercial Code (sections 238, 257 para. 4 HGB) or from the Tax Code (section 147 para. 3, 4 AO). These retention obligations can last from two to ten years.

VI. Your Rights as Data Subject

Under the legal provisions you are entitled to the following rights as data subject, which you can assert against us:

Right to information: You are entitled to request confirmation from us at any time within the scope of art. 15 GDPR as to whether we are processing personal data relating to you; If this is the case, you are also entitled under art. 15 GDPR to receive information about such personal data as well as other specific information (inter alia, processing purposes, categories of personal data, categories of recipients, planned storage period, the origin of the data, the use of automated decision-making and, in the case of transfers to third countries, the appropriate guarantees) and a copy of the data.

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Right to correction: According to art. 16 GDPR, you are entitled to demand correction of the personal data stored about you if it is inaccurate or incorrect.

Right to deletion: You are entitled, under the conditions of art. 17 GDPR, to request from us the deletion of personal data relating to you without delay. Among other things, there is no right of deletion if the processing of personal data is necessary for (i) the exercise of the right to freedom of expression and information, (ii) the fulfilment of a legal obligation to which we are subject (e.g. statutory retention obligations) or (iii) the assertion, exercise or defence of legal claims.

Right to limitation of processing: Under the conditions of art. 18 GDPR you are entitled to request from us the limitation of the processing of your personal data.

Right to data transferability: You are entitled, under the conditions of art. 20 GDPR, to request from us the provision to you of the personal data relating to you that you have submitted to us in a structured, current and machine-readable format.

Right of revocation: You have the right to revoke your consent to the processing of personal data at any time with effect for the future without incurring any costs other than the transmission costs according to the basic rates.

Right to objection: You are entitled to object to the processing of your personal data under the conditions of art. 21 GDPR, meaning that we have to terminate the processing of your personal data. The right of objection exists only within the limits provided for in art. 21 GDPR. In addition, our interests may prevent the processing from being terminated, so that we are entitled to process your personal data despite your objection.

Right of appeal to a supervisory authority: You are entitled to file a complaint with a supervisory authority, in particular in the Member State of your place of residence, work or suspected infringement, under the conditions laid down in Article 77 GDPR, if you believe that the processing of personal data concerning you infringes the GDPR. The right of appeal is not prejudicial to any other administrative or judicial remedy.

However, we recommend that you always address a complaint to us first. If possible, your applications for the execution of your rights should be addressed in writing to the above address.

VII. Scope of your Obligations to provide Data

In principle, you are not obliged to provide us with your personal data. However, if you do not do this, you cannot become a member of the association.

VIII. Automated Decision Making/ Profiling

We do not use automated decision making or profiling (an automated analysis of your personal circumstances).

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Information about your right of objection art. 21 GDPR

You have the right to object at any time to the processing of your data on the basis of art. 6 para. 1 f GDPR (data processing on the basis of a balance of interests) or art. 6 para. 1 e GDPR (data processing in the public interest), if there are reasons for this arising from your particular situation. This also applies to profiling based on this provision within the meaning of art. 4 No. 4 GDPR.

If you object, we will no longer process your personal data, unless we can prove compelling and applicable reasons for the processing, which outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims.

The objection can be made without formality and should be addressed to

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IX. Amendments

We reserve the right to change this privacy policy at any time. Any changes will be announced by publishing the amended privacy policy on our website. Unless otherwise specified, such amendments shall take immediate effect. Please check this privacy policy regularly to ensure you have the latest version.

Last updated in June 2018

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